

**Meeting minutes of the Tazewell County Public Library Board of Trustees
held at the Tazewell County Public Library, Pocahontas Branch, 179 Centre Street.,
Pocahontas, Va., May 21, 2026, at 3:30 p.m.**

Present: Regina Roberts, chair
Karel Ryan, vice chair
Patsy Murphy, trustee
Erica Galloway, TCPL Director
Jade Crabtree, TCPL Circulation Supervisor
Virtual: Karla Kurtz, trustee (3:43 pm)
Jane Sorensen, member of the public (in and out due to internet issues)
Absent: Courtney Jennelle, trustee

1. CALL TO ORDER: Meeting called to order by Chair Roberts at 3:41 p.m.

2. CONSIDERATION OF APPROVING THE AGENDA FORMAT

ADDITIONS/DELETIONS: Vice Chair Ryan moved to approve the agenda. Trustee Murphy seconded the motion. Chair Roberts asked that Richlands Project be added under Unfinished Business as b. With all in favor and none opposed, the motion passed.

3. APPROVAL OF MINUTES: Trustee Murphy moved to approve the minutes. Vice Chair Ryan seconded the motion. With all in favor and none opposed, the motion passed.

4. DIRECTOR'S REPORT:

A copy of the Director's Report was passed to each Trustee.

State Aid application due to Library of Virginia by June 1, 2026.

Draft Tazewell County budget was sent out in early May and all requests were approved.

Survey for the Strategic Plan is live and can be filled on paper or by scanning a QR code. The Strategic Plan committee should have approximately 5-6 people, should be set up by July and will be made up of staff, Trustee, and community members.

The Friends of the Library had an in-person meeting on May 11, 2026. The Bluefield book sale went well and are waiting on ramp repair before they do a sale in Richlands.

The Foundation Board met on April 28, 2026. They are currently working on getting a bathroom put on the second floor next to the YA area. The Foundation Board is looking to fill a vacant seat.

Storywalk for May was done by AASC and both June and July will be Revolutionary War themed.

Tazewell County Public Library's Richlands server is being migrated to the cloud.

Richlands will be receiving new public computers.

Digital Lab is in progress at Tazewell. This will include a large bed scanner, Cricut, 3D printer, digital converter, and other items.

Facilities:

Tazewell Library: Nothing to report.

Richlands Library: Town is working on replacing the ramp. It is currently roped off.

Bluefield Library: Backflow work was completed, and the flagpole has been fixed.

Pocahontas Library: Nothing to report.

Director Galloway hit the highlights of programs and services.

Frog Watch was well attended. This was presented by park rangers from Hungary Mother State Park.

Writer's Group in Tazewell has steady attendance. It is held the first Thursday of the month.

Chess tournament on May 16.

Mahjong in Tazewell has been well attended. It is held every Thursday at 6 pm.

3D printing introductory class will be held on June 4, 2026.

Estate planning workshops have been well attended. Tazewell and Richlands have both had theirs and one is scheduled for Bluefield on June 16, 2026.

5. FINANCIAL REPORT:

- a. As of April 30, 2026, the library had spent \$1,011,908.40, 76.47% of the annual budget.
- b. As of April 30, 2026, the library had received \$9,833.81 in business services fines and fees.

6. UNFINISHED BUSINESS:

- a. Law library follow-up: Director Galloway shared the quote from Lexxus Nexus with Fred Harman. Director Galloway will follow-up with the Law Library subcommittee of the Tazewell Bar Association.
- b. Richlands project: this section will be carried forward to update the BOT about the progress of the ongoing Richlands project and fundraising efforts. Chair Roberts has been contacted by the new owners of the Raven Theater about partnering with the library for outreach. Vice Chair Ryan made a motion that Director Galloway reach out to the owners and start working on ideas. Trustee Kurtz seconded. With all in favor and none opposed, the motion passed.

7. NEW BUSINESS:

- a. Circulation policy: tabled

8. PUBLIC COMMENT:

9. NEXT MEETING TIME AND LOCATION: June 18, 2026, at the Tazewell Branch of the library.

10. ADJOURNMENT: Motion to adjourn the meeting by Trustee Murphy with a second by Vice Chair Ryan. There being no further business; the meeting was adjourned at 5:08 p.m.

Respectfully submitted,

Jade Crabtree, TCPL Circulation Supervisor

Tazewell County Public Library Board of Trustees

Regular Meeting

May 21, 2026

TCPL-Pocahontas

Pocahontas, Va.

3:30 p.m.

MEETING MATERIALS AND SUPPORTING DOCUMENTS

- 1. Agenda**
- 2. Final Minutes of March 2025**
- 3. Director's Report**