

Meeting minutes of the Tazewell County Public Library Board of Trustees held at the Tazewell County Public Library, Richlands Branch, 102 Suffolk Ave., Richlands, Va., February 19, 2025, at 3:30 p.m.

Present: Regina Roberts, chair (3:52 in-4:58 out)
Karel Ryan, vice chair
Patsy Murphy, trustee
Karla Kurtz, trustee
Courtney Jennelle, trustee
Erica Galloway, TCPL Director
Jade Crabtree, TCPL Circulation Supervisor
Jane Sorensen, member of the public

1. CALL TO ORDER: Meeting called to order by Vice Chair Ryan at 3:32 p.m.

2. CONSIDERATION OF APPROVING THE AGENDA FORMAT

ADDITIONS/DELETIONS: Vice Chair Ryan asked that internet access be added to new business time permitting.

3. APPROVAL OF MINUTES: Trustee Murphy moved to approve the minutes. Trustee Janelle seconded the motion. With all in favor and none opposed, the motion passed.

4. DIRECTOR'S REPORT:

A copy of the Director's Report was passed to each Trustee.

Fiscal Year 2027 budget request was submitted. This included a capital improvement request to replace the oldest heat pump in Tazewell.

The Friends of the Library met on January 12, 2026. They have passed their FY26 budget and are making plans for several book sales during the year. The FOL has set some money aside as honoraria for public speakers for the library and will be providing refreshments for the showing of "A Silent Fire", a documentary about a fire in Burke's Garden.

The Foundation Board met. Two directors have resigned (Valerie Rose and Amanda Hale) and new candidates are needed. Several names were mentioned, including Andrew Scruggs, who is a lawyer in Bluefield, and Nancy Henderson.

Storywalk committee met on January 6, 2026.

Facilities:

Tazewell Library: County maintenance has plans to install emergency lights and new exit signs. They have the back porch on their to do list (the poles are rusted and need sanded and painted). A Community Works worker has nearly finished painting the tech services area and the next step would be carpet.

Richlands Library: Director Galloway has contacted the Town of Richlands to look at the handicap ramp which has several boards that are loose. The front handrails also need to be addressed. The handrails and steps are being affected by a leak in the gutter, which was sealed in the fall but is leaking again.

Bluefield Library: Dave White has been notified that Bluefield failed backflow testing.

Pocahontas Library: Nothing to report

Director Galloway hit the highlights of programs and services.

Gina Pruitt from the County Clerk's office will be hosting some estate planning workshops.

Added Mini Music to Friday morning in Tazewell. It has been well received.

Partnered with the director Jorge Rey (Beartown) for "A Silent Fire" documentary will be playing at the Tazewell Train Station.

New Hires: Staci Ross is the new Pocahontas Branch Specialist and Bethani Tibbs will be part time in Bluefield.

6. FINANCIAL REPORT:

- a. As of January 31, 2026, the library had spent \$700,277.69, 53.15% of the annual budget.
- b. As of January 31, 2026, the library had received \$6,738.97 in business services fines and fees.

8. UNFINISHED BUSINESS:

a. Law library follow-up- Director Galloway has sent a proposal to the Bar Association and has spoken with Fred Harman several times. All the law specific databases that Galloway has been in contact with are IP address specific (meaning that the person would have to be in the library to use). Galloway has reached out to or spoken with Bloomberg, LexisNexis, and Westlaw. Vice Chair Ryan suggested looking into Geronimo Case Finder.

Full discussion is available on the recording of this meeting.

Chair Roberts asked that Director Galloway ask that the Library Board be put on the agenda for the March Board of Supervisors meeting.

Jane Sorensen (member of the public) mentioned that during the March BOS meeting they will be having open community comments about renewing the Second Amendment Sanctuary County, so openings for speaking may be filling up quickly.

Vice Chair Ryan made a motion that Director Galloway reach out and have the BOT members put on the agenda for the BOS March 3, 2026, meeting. Trustee Murphy seconded the motion. With all in favor and none opposed, the motion passed.

9. NEW BUSINESS:

- a. 3D printer policy: Director Galloway handed out copies of the 3D printer policy. Edits were discussed and can be heard on the recording of the meeting. Director Galloway will rewrite the policy and bring it to the March BOT meeting.
- b. Internet Access: tabled.

11. PUBLIC COMMENT:

12. ADJOURNMENT: Motion to adjourn the meeting by Trustee Kurtz with a second by Trustee Janelle. There being no further business; the meeting was adjourned at 5:30 p.m.

The next regular meeting is scheduled for Thursday, March 19, 2026, at 3:30 p.m. at the Bluefield Library.

Respectfully submitted,

Jade Crabtree, TCPL Circulation Supervisor

Tazewell County Public Library Board of Trustees

**Regular Meeting
February 19, 2026
TCPL-Richlands
Richlands, Va.
3:30 p.m.**

MEETING MATERIALS AND SUPPORTING DOCUMENTS

- 1. Agenda**
- 2. Final Minutes of January 2025**
- 3. Director's Report**