

**Tazewell County Public Library  
Board of Trustees  
Regular Meeting  
Thursday, November 18, 3:30 PM  
Richlands Branch of the Tazewell County Public Library**

- I. Roll Call**
- II. Consideration of approving the agenda**
- III. Approval of October meeting minutes**
- IV. Director's Report**
  - a. Tazewell building update
  - b. Pocahontas library update
- V. Friends of the Library Report - Button Brady, President**
- VI. Foundation Report**
- VII. Richlands Branch Report – Jami McDonald, Branch Manager**
- VIII. Financial Report**
  - a. As of October 31, 2021, the library had spent \$356,246.71, 32.91% of the annual budget.
  - b. As of October 31, 2021, the library had received \$3,713.86 in fines and fees.
- IX. Unfinished Business**
  - a. Communications and marketing plan
  - b. Sick leave bank draft policy
- X. New Business**
- XI. Public Comment**
- XII. Adjourn**

Next meeting is Thursday, December 16 at 3:30 pm at the Tazewell main library.