

Meeting minutes of the Tazewell County Public Library Board of Trustees
held at the Tazewell County Administration Building, 197 Main St., Tazewell, Va.,
August 19, 2021, at 5:30 p.m.

Present: Regina Roberts, chair
Karel Ryan, vice chair
Mary Sue Dean, trustee
Michele Crigger, trustee (attended virtually)
Connie Kitts, trustee (attended virtually)
Erica Hall, TCPL Director
Cassie Ogle, TCPL Technical Services Librarian

Absent: None

1. CALL TO ORDER: Meeting was called to order by Chair Roberts at 5:47pm.

2. CONSIDERATION OF APPROVING THE AGENDA FORMAT

ADDITIONS/DELETIONS:

3. APPROVAL OF MINUTES: A motion was made by Trustee Dean and a second by Trustee Kitts to approve the minutes for the May 20, 2021, meeting. With all in favor and none opposed, the motion passed.

4. DIRECTOR'S REPORT:

Friends of the Library updates: Paypal and AmazonSmile have been set up for the Friends of the Library.

Foundation updates: The second draft of the endowment is currently with First Community Bank. The next Foundation meeting is Tuesday, August 31, 2021, at 10:30 am. Trustee Ryan is planning to attend as a guest.

Summer Reading Program: The story walk at Richlands was vandalized and a permanent installation is being considered.

General Updates: Outreach resumed at Appalachian Agency for Senior Citizens. Lisa Tyson received a fellowship with Berea College. Feeding Southwest Virginia program provided nearly 16,000 meals to Tazewell County children through the library. An

Emergency Connectivity Fund grant application was submitted for 10 chrome books and 10 hotspots. An ARPA grant application was submitted for approximately \$22,000 to be used for various projects including a new circulation desk, touch screen OPAC computers, and security cameras. A Virginia Main Street project application submitted for having an architect create a rendering of the exterior of the building that faces Main Street to make suggestions for improving curb appeal. Madeline Moore, part-time circulation specialist, resigned effective August 19, 2021.

Tazewell Structural Issue: A structural issue was discovered when moving bookshelves to prepare for the carpet installation. Robin Lee or RL Structural Engineering, PLLC inspected the building on August 6th and August 7th. Robin returned on Thursday, August 12th to review the original building plans. The building was also inspected by Ken Dunford, Director of Engineering for Tazewell County on Monday, August 9, 2021. As a recommendation from Robin Lee, Tazewell County maintenance is scheduled to scope the roof drainpipe to check for leaks. AJ Robinson, director of communication and tourism for Tazewell County, is drafting a public statement that will be sent to Director Hall and Eric Young, Tazewell County Administrator. Chair Roberts requested that the Board of Trustees be updated with any new developments.

Additional General Updates: Christopher Lockhart, a library volunteer and Eagle Scout, has volunteered to make a Little Free Library for Pocahontas. The Feeding Southwest Virginia project will continue during the autumn afterschool programs. Outreach is scheduled to attend all local festivals for September and October. The library has a table in the Fuller-Peery building during the Tazewell County Fair.

5. FINANCIAL REPORT:

- a. As of July 31, 2021, the library had spent \$106,508.29, 9.84% of the annual budget.
- b. As of July 31, 2021, the library had received \$2,718.45 in fines and fees.

Several memorial contributions have been made in memory of Anna Ward Wilson.

6. UNFINISHED BUSINESS

- a. Meeting Times: Trustees discussed moving the meeting time back to 3:30. Earlier in the year, a vote was held to move the meeting time to 5:30 through September 2021. Chair Roberts suggested holding the September meeting at the Pocahontas Branch. No motion was made regarding changing the meeting time as the temporary change will end after the September meeting.
- b. Training Modules: Trustees agreed to watch the training modules independently.

7. NEW BUSINESS: No new business was addressed.

8. PUBLIC COMMENT: No members of the public were present.

9. ADJOURNMENT: There being no further business, the meeting was adjourned at 6:45 pm.

The next regular meeting is scheduled for Thursday, September 16, 2021, at 5:30 pm at the Pocahontas Branch Library.

Respectfully submitted,

Cassie Ogle, Technical Services Librarian

Tazewell County Public Library Board of Trustees

Regular Meeting

August 19, 2021

Tazewell County Administration Building

Tazewell, Va.

3:30 p.m.

MEETING MATERIALS AND SUPPORTING DOCUMENTS

- 1. Agenda**
- 2. DRAFT Minutes of May 20, 2021**
- 3. Director's Report**
- 4. Chat text from virtual attendees**

TCPL Board of Trustees Meeting Chat Text – August 19, 2021

[8/19/2021 6:37 PM] connie (Guest)

I'm in favor of keeping it at 5:30 for now. or meeting at Pocy.

[8/19/2021 6:38 PM] connie (Guest)

Will that work for you Michelle to meet earlier, come October?

[8/19/2021 6:40 PM] connie (Guest)

I think we should meet in Pocy at some point

[8/19/2021 6:42 PM] connie (Guest)

What?Sept sounds fine anywhere. We were rotating and then if weather didn't permit, we would adjust.

[8/19/2021 6:42 PM] connie (Guest)

When and where in Sept?

[8/19/2021 6:44 PM] Cassie Ogle

Sept 16th 5:30 at Pocahontas

[8/19/2021 6:46 PM] connie (Guest)

Yes to adjourn

[8/19/2021 6:46 PM] connie (Guest)

Loved that one member of the public

[8/19/2021 6:46 PM] Cassie Ogle

Bye Connie!!

[8/19/2021 6:46 PM] connie (Guest)

You're welcome. Let's do trouble shoot

[8/19/2021 6:47 PM] connie (Guest)

Erica, will the County make the decisions about the building

[8/19/2021 6:47 PM] Erica Hall

yes, they're the ones who own it

[8/19/2021 6:47 PM] connie (Guest)

Since you have us here....???

[8/19/2021 6:47 PM] Erica Hall

they should also be the ones to pay for it

[8/19/2021 6:48 PM]

connie (Guest) no longer has access to the chat.

[8/19/2021 6:48 PM]

8/19/2021 6:48 PM Meeting ended: 1h 35m 30s